



Minutes

Western Community Engagement Forum Partnership Board

Venue:	Hillam and Monk Fryston Community Centre
Date:	Tuesday 17 January 2017
Time:	6.20pm
Present:	<u>District and County Councillors</u> Councillors David Buckle, Mel Hobson, Bob Packham, Chris Pearson and Bryn Sage <u>Co-opted members</u> Andy Pound (Chair), Jenny Mitchell, Jenny Prescott, Rita Stephenson, Roy Wilson and Stuart Wroe
Apologies:	Councillor David Hutchinson and David Nicklin
Others present:	Chris Hailey-Norris (Development Officer, Selby District AVS) and Daniel Maguire (Democratic Services Officer, Selby District Council)
Public:	0

21. DISCLOSURES OF INTEREST

Councillor Buckle declared a non-pecuniary interest in agenda item 9 (minute number 27) due to him having presented a funding application on behalf of the Sherburn Teasel CIC at the Funding Sub Committee. He stated that he would remain in the room during consideration of the item, but would not take part in the discussion or vote.

22. MINUTES

The Partnership Board considered the minutes of the meeting held on 11 October 2016. It was noted that Councillor Sage had been in attendance, but his name was not recorded in the minutes.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 11 October 2016, subject to the inclusion of Councillor Sage in the list of attendees.

23. CHAIR'S REPORT

The Chair welcomed Board members. The Board was informed that the Development Officer would be meeting with the new Head of Communities, Partnerships and Customers at Selby District Council in relation to the work of the CEFs.

24. ISSUES TABLE

The Board considered the latest Issues Table, and provided updates where relevant. These included:

(i) Item 9 (Burton Salmon Children's Play Area) – negotiations regarding the land were on-going.

(ii) Item 63 (Sherburn High School Leisure Facilities) – planning permission for the 3G pitch had been secured and a tender document for the work had been issued.

(iii) Item 69 (A63/A162 junction) – the various agencies concerned were awaiting confirmation of possible Section 106 funding.

RESOLVED:

(i) To note the updates; and

(ii) To ask the Democratic Services Officer to update the Issues Table.

25. FINANCE REPORT

The Board noted the finance report which confirmed a remaining budget of £18,412.66

RESOLVED:

To note finance report.

26. CEF NOTICEBOARDS

It was noted that Selby District Council might provide fly-tipping signs in the area, and the Board asked that enquiries be made to ensure the CEF did not duplicate this work.

The Development Officer confirmed that the fly-tipping signs would be of a standard design and would cost circa £15 per sign. Responses had been received from several Parish Councils, and the Board agreed to support the purchase of the necessary signs.

The Development Officer also confirmed that the cost of updating the fly-tipping leaflet would be £660.25 (plus VAT) and that this would include distribution to all households in the Western CEF area. It was confirmed that a draft design would be circulated to Board members when available.

RESOLVED:

- (i) To authorise the Development Officer to purchase the necessary fly-tipping signs for those Parish Councils that expressed an interest;**
- (ii) To authorise the Development Officer to proceed with the updating of the fly-tipping leaflet with delivery to all households based on a total cost of £660.25 (plus VAT); and**
- (iii) To ask the Democratic Services Officer to enquire about the fly-tipping signs proposed by Selby District Council.**

27. FUNDING SUB-COMMITTEE

The Board received a report from the Chair of the Funding Sub-Committee, which outlined that the sub-committee had considered six applications:

1. **The Monday Club (Selby), 'The Monday Club' - £500**
2. **Age UK Selby, 'Securing the Future' - £5,000**
3. **Children's Reading Festival, 'Children's Reading Festival' - £3,000**
4. **Hillam and Monk Fryston Community Sports Association, 'Health Hub and Spokes' - £5,000**
5. **Sherburn in Elmet Teasel CIC, 'Craft and Food Festival' - £5,000**
6. **Fairburn Community Café, 'Fairburn Community Café' - £1,250**

In relation to applications 1 and 2, the Sub-Committee recommended deferring a decision to await further information about the specific impact the projects would have on residents of the Western CEF area. The Sub-Committee considered that the applications contained insufficient detail to meet the funding framework.

The Sub-Committee recommended approval for applications 3, 4, 5 and 6 as these applications met the requirements of the funding framework. However, the

Sub-Committee recommended reduced grants of £2,000 for application 3, and £3,000 for application 5. In relation to application 6, the Sub-Committee recommended that an initial grant of £770 be paid, with the remainder paid on commencement of the project starting.

The Board discussed the arrangements for consideration of project applications, as defined in the funding framework, and agreed that these applications should be considered by the full Partnership Board with only grant applications considered by the Funding Sub-Committee.

RESOLVED:

- (i) To approve the recommendations of the Funding Sub-Committee; and**
- (ii) To confirm that project applications should be considered by the Partnership Board and not the Funding Sub-Committee.**

28. COMMUNITY DEVELOPMENT PLAN (CDP) PROGRESS

The Development Officer presented an update to the Community Development Plan (CDP). It was noted that the Youth Worker project was progressing well.

RESOLVED:

To note the Community Development Plan update.

29. FORUM FEEDBACK AND PLANNING FOR NEXT PUBLIC FORUM

The Board noted that a Forum would follow the Partnership Board meeting, and would be themed around personal safety and would follow the Partnership Board meeting. It was confirmed that North Yorkshire Police would be in attendance to respond to questions from residents and community groups.

The Board requested that the next Forum, scheduled for Tuesday 7 March 2017, be cancelled and replaced with a Funding Sub-Committee meeting and a Partnership Board meeting due to the amount of business needed to be considered.

RESOLVED:

To cancel the Forum on Tuesday 7 March 2017, and to replace it with meetings of the Funding Sub-Committee and the Partnership Board.

30. CEF PUBLICITY AND BRANDING

The Board agreed that the Development Officer should liaise with a local printing company to refresh the CEF logo and branding and that any new logo should be made available to relevant officers to ensure it is used on subsequent documents.

RESOLVED:

To ask the Development Officer to progress the new logo and branding for the Western CEF.

31. NEXT MEETING

It was confirmed that, following the decision made in minute number 29, the next meetings of the CEF would be a Funding Sub-Committee meeting and a Partnership Board meeting, both on Tuesday 7 March 2017.

The meeting closed at 6.53pm.
